



# City of Concord, New Hampshire

## PURCHASING DEPARTMENT

CITY HALL, 41 GREEN STREET

CONCORD, NH 03301

(603) 225-8530

FAX: (603) 230-3656

May 19, 2007

### ADDENDUM NUMBER ONE

B50-07

### 2007 WATER MAIN REPLACEMENT PROJECT

**TO ALL FIRMS OF RECORD:** This addendum forms a part of and modifies the bidding and contract documents and technical specifications for the project named above. The following changes, additions and clarifications are made to the original Contract Documents:

- 1. Bid Submission Checklist.** Replace the original Bid Submission Checklist (page 25 of 98) with the attached Revised Bid Submission Checklist.
- 2. Basis of Award.** All references to the basis of award shall be changed to read: "It is the intent of the City of Concord to award the contract based on the responsible base bid plus alternate #1. The City reserves the right to increase or decrease the scope of work, for the base bid and alternate #1, depending upon bid prices and the availability of funds. The initial contract award shall be for alternate #1. The base bid scope of work shall be added to the contract upon appropriation of funds by City Council at its July 9, 2007 meeting."
- 3. Retainage, Page 3 of 98.** The next to last sentence of the 2<sup>nd</sup> paragraph on this page shall be changed to read: "At such time the retainage may be reduced to 5% of the total value of the contract and this amount shall be held during the 24-month guarantee period."
- 4. Pre-Bid Meeting Sign-In Sheet.** A copy of the sign-in sheet from the pre-bid meeting held on May 16, 2007 at 3:00 pm is attached for your review and records.

PLEASE BE ADVISED THAT THE CONTRACTOR MUST ACKNOWLEDGE RECEIPT OF ADDENDUM ONE ON THE BID SHEET SIGNATURE PAGE.

CITY OF CONCORD, NEW HAMPSHIRE

---

DOUGLAS B. ROSS  
PURCHASING AGENT

## REVISED BID SUBMISSION CHECKLIST

In order to be considered responsive, each prospective contractor must submit the following documents, in **one (1) original**, as part of their bid:

1. Bid Sheet
2. Itemized Bid Sheets (Base Bid and Add Alternate #1)
3. 10% Bid Bond
4. Specifications Exception Form
5. Alternate Form W-9
6. City of Concord Indemnification Agreement
7. Qualification Statement
8. US DOT/FHA Drug and Alcohol Testing Certification
9. Certificate of Compliance

The successful contractor must submit, prior to contract signing, the following documentation:

1. Payment Bond in the amount of 100% of the contract price
2. Performance Bond in the amount of 100% of the contract price
3. Insurance Certificate (Naming the City of Concord as an **Additional Insured**) that meets the minimum requirements for types and levels of coverage

**CITY OF CONCORD**  
**PURCHASING DIVISION**  
**MANDATORY PRE-BID SIGN-IN SHEET**  
**2007 WATER MAIN REPLACEMENT PROJECT**  
**BID NO. B50-07 DATE: 5/16/07 TIME: 3:00 PM**

**ATTENDEES**

PRINTED NAME	COMPANY NAME (Representing)	TELEPHONE # (Including area code)	FAX #	E-MAIL
1. <u>Doug Ross</u>	<u>City of Concord - Purchasing</u>	<u>603-225-8530</u>	<u>603-230-3664</u>	<u>ross@concord.com</u>
Mailing Address:	<u>41 Green Street, Concord, NH 03301</u>			
2. <u>DAVE WISCH</u>	<u>City of Concord Eng.</u>	<u>603-225-8520</u>	<u>603-230-3630</u>	<u>d.wisch@concord.com</u>
Mailing Address:	<u>224 4114 Green &amp; Lowell Ave</u>		<u>224 6114</u>	
3. <u>Smith Children</u>	<u>PO Box 987 Concord NH 03302</u>			
Mailing Address:	<u>City of Concord Eng</u>		<u>783-1927</u>	
4. <u>Michael Bross</u>	<u>City of Concord</u>			
Mailing Address:	<u>North East Earth Mech</u>		<u>Contact Chuck 435-7989</u>	
5. <u>Charlie Brown</u>				
Mailing Address:	<u>Victor Veroy</u>		<u>603-934-3853</u>	<u>934-3127</u>
6. <u>Victor Veroy</u>	<u>Victor Veroy Corp</u>			
Mailing Address:	<u>John H. Lyman &amp; Son Card Tap</u>		<u>524-4314</u>	<u>527-0897</u>
7. <u>Tim Lyman</u>				
Mailing Address:				

